

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period March 2012 to June 2012

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from March 2012 to June 2012.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11

Leader:	Councillor Stephen Greenhalgh
Deputy Leader (+Environment and Asset Management):	Councillor Nicholas Botterill
Cabinet Member for Children's Services:	Councillor Helen Binmore
Cabinet Member for Community Care:	Councillor Joe Carlebach
Cabinet Member for Community Engagement:	Councillor Harry Phibbs
Cabinet Member for Housing:	Councillor Andrew Johnson
Cabinet Member for Residents Services:	Councillor Greg Smith
Cabinet Member for Strategy:	Councillor Mark Loveday

LIST OF KEY DECISIONS PROPOSED MARCH 2012 TO JUNE 2012

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
March			
Cabinet	5 Mar 2012	Award of Term Contract for Public Lighting and Ancillary Works 2012-2015	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	Decision to award the new Public Lighting and Ancillary Works contract to the most economically advantageous tenderer.	Ward(s): All Wards
Cabinet	5 Mar 2012	Remodelling of Day Services	Cabinet Member for Community Care
	Reason: Affects more than 1 ward	Remodelling of day services, including proposals on relocation of some services and sharing building space with various care groups.	Ward(s): All Wards
Cabinet	5 Mar 2012	Delegated authority to award West London Housing Related Support Joint Framework Agreement	Cabinet Member for Community Care
	Reason: Affects more than 1 ward	Request for delegated authority to the Cabinet Member for Community Care in consultation with the Executive Director of Adult Social Care for the new framework agreement for housing related support services across eight West London boroughs. LBHF is the lead procurement borough for the new framework.	Ward(s): All Wards

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Cabinet	5 Mar 2012	Award of the contract for advertising and sponsorship services	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	Contract for Advertising and Sponsorship Services.	Ward(s): All Wards
Cabinet	5 Mar 2012	Award of the management of Ravenscourt Park Cafe contract	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	Contract award for catering provisions for the Ravenscourt Park Café.	Ward(s): Ravenscourt Park
Cabinet	5 Mar 2012	Earls Court Olympic Volleyball - Local Area Traffic Management and Parking Plan (LATMP)	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	Details of the Local Area Traffic Management Plan to facilitate the Olympic Volleyball competition to be held at Earls Court from 28 July to 12 August 2012.	Ward(s): Fulham Broadway; North End
Cabinet	5 Mar 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 9	Leader of the Council
	Reason: Expenditure more than £100,000	The report seeks approval to changes to the Capital Programme and Revenue budgets.	Ward(s): All Wards
Cabinet	5 Mar 2012	TfL funded annual integrated transport investment programme 2012/13	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	This report summarises the TfL funded integrated transport investment programme for 2012/13. Eighteen projects are proposed totalling £1.988 million under three programme areas; Corridors, Neighbourhoods and Smarter Travel.	Ward(s): All Wards

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		<p>The purpose of the schemes is to help meet the Transport Plan (LIP) objectives of improving access to the borough's regeneration areas, improving the efficiency of the road network , improve the quality of our streets and air quality, make it easier for everyone to gain access to transport, control parking spaces fairly for residents and businesses and reduce the numbers of people killed and injured on our roads.</p> <p>The funding has been provided specifically for these purposes by Transport for London and will be designed to give maximum value for money and reduce longer term maintenance costs to the Council . There will be full consultation on the details of schemes with residents, businesses and road user groups and schemes will only be supported if they have broad local support.</p>	
Cabinet	5 Mar 2012	Delivery of Council's Trade Waste service from 2012/13	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	Review of viability of Trade Waste service operation.	Ward(s): All Wards
Cabinet	5 Mar 2012	Contracts for management, maintenance and development of Satellite Tennis Centres	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	To seek permission to appoint a contractor to oversee tennis provision in a number of sites across the borough.	Ward(s): All Wards

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Cabinet	5 Mar 2012	Parks Capital Programme 2012/13	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	To outline Capital Expenditure for Parks over the next 2-3 years.	Ward(s): All Wards
Cabinet	5 Mar 2012	National non-domestic rates write offs	Leader of the Council
	Reason: Expenditure more than £100,000	This report seeks approval to write off three National Non-Domestic Rate debts in excess of £100,000, in accordance with the Council's Financial Regulations.	Ward(s): All Wards
Cabinet	5 Mar 2012	School Organisation Strategy 2012/13	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	The updated Schools Organisation Strategy and Capital Funding Strategy.	Ward(s): All Wards
Cabinet	5 Mar 2012	Tri- and Bi-Borough Legal Agreements	Leader of the Council, Cabinet Member for Children's Services, Cabinet Member for Community Care
	Reason: Affects more than 1 ward	To obtain final approval to enter into Tri-Borough Legal Agreements.	Ward(s): All Wards
Cabinet	5 Mar 2012	Tri Borough Insurance Contract	Leader of the Council
	Reason: Expenditure more than £100,000	To approve the award of a contract for insurance cover as tendered under the Tri-Borough Arrangements	Ward(s): All Wards
Cabinet	5 Mar 2012	Polo in the Park Agreement	Cabinet Member for Residents Services
	Reason: Expenditure more than	To seek approval for a seven year contractual agreement to organise and deliver the Polo in the Park event at	Ward(s): Palace Riverside

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	£100,000	Hurlingham Park	
Cabinet	5 Mar 2012	Land at 282-292 Goldhawk Road	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	To agree the partnership and procurement arrangements necessary to bring forward the development of the sites.	Ward(s): Ravenscourt Park
Cabinet	5 Mar 2012	The future of Resident Involvement and the Levy in LBHF	Cabinet Member for Housing
	Reason: Affects more than 1 ward	This report makes the recommendations following the review of Resident Involvement in LBHF. It sets out a clear vision for re-engaging with residents following the return of Housing to the Council's control, and recommendations on the future of the Tenant Levy.	Ward(s): All Wards
Cabinet	5 Mar 2012	The Irish Community Centre, Black Road, Hammersmith, London, W6	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	Cabinet agreed to release this property for disposal in February 2011 with the tenant being offered first refusal. The report seeks approval to the terms agreed with the tenant.	Ward(s): Hammersmith Broadway
April			
Cabinet	16 Apr 2012	Riverside Studios, Crisp Road, London, W6	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	Re-development of Riverside Studios Site.	Ward(s): Hammersmith Broadway
Cabinet	16 Apr 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 10	Leader of the Council
	Reason: Expenditure more than £100,000	The report seeks approval to	Ward(s): All Wards

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		changes to the Capital Programme and Revenue Budgets.	
Cabinet	16 Apr 2012	The Archives Service Review	Cabinet Member for Residents Services
	Reason: Affects more than 1 ward	This report will outline the current position and recommend options for the future delivery of the Council's archives service.	Ward(s): All Wards
Cabinet	16 Apr 2012	Contract for the Provision of Service for Face to Face Customer Transactions	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	The successful contractor from current tender process (Dec 2011) will provide a full face to face payment and verification process for the Council which will include the requirements as specified in the report. The majority of payments will be cash or cheque but may also be via credit card or debit card or postal orders. The Contractor may be asked to support new payment types that emerge during the life of the Contract.	Ward(s): All Wards
Cabinet	16 Apr 2012	Section 106 Hammersmith Library Funding	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	Approval for funding for refurbishment of Hammersmith Library	Ward(s): Hammersmith Broadway
Cabinet	16 Apr 2012	Measured Term Contract for the Provision of the Inspection and Maintenance of Fire Fighting Equipment in Council-owned Housing Properties 2012-2017	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	Periodic inspection, repairs and maintenance work to fire fighting equipment located on Council-owned housing properties for the London Borough of Hammersmith and	Ward(s): All Wards

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		Fulham.	
Cabinet	16 Apr 2012	Care proceedings pilot A Tri-borough multi agency pilot to reduce the length of time care proceedings take in order to improve outcomes for children and reduce expenditure.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	16 Apr 2012	Housing Investment Plan (HEIP) and Action Plan Following report approved at November Cabinet, consultation outcome has now been considered and assessment undertaken using the criteria agreed. Now returning to Cabinet with a recommended estate to be the first to benefit from the Housing Investment Plan.	Cabinet Member for Housing
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	16 Apr 2012	Housing Development Company Joint Venture Proposal to establish a joint venture company to deliver new affordable housing.	Cabinet Member for Housing
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	16 Apr 2012	Meals Service Contract To request authority for the outsourcing of the Meals Service to a "cook on route" model. To notify of multi borough tendering arrangements. To request that authority to award the contract be delegated to Cabinet Member for Community Care in conjunction with the Executive Director of Adult Social Care.	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	16 Apr 2012	Hammersmith Town Hall - Smart Accommodation Programme - Phase 1 Tender acceptance report to appoint contractor to carry out remodelling works on 1st and	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than		Ward(s): Hammersmith Broadway

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	£100,000	2nd floor offices at Hammersmith Town Hall to provide smart working, open plan accommodation to maximise occupancy.	
Cabinet	16 Apr 2012	Network technology enabling multimedia use	Leader of the Council
	Reason: Expenditure more than £100,000	Work is required to implement network technology enabling multimedia use. This will enable (for example) access to e-meetings, streaming from websites such as news or webinars, training materials or staff briefings from the Leader or Chief Executive. This will offer cost-effective just-in-time and personalised training courses, resulting in lower training costs and a higher-skilled workforce. There are also potential benefits from improved communication, e.g. videos of Leadership forum events.	Ward(s): All Wards
Cabinet	16 Apr 2012	Tackling Youth Disaffection Creating Opportunities	Leader of the Council
	Reason: Affects more than 1 ward	Initiative to establish a payment by results model to address youth unemployment	Ward(s): All Wards
May - provisional date			
Cabinet	14 May 2012	Youth Provision Commissioning	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	Proposals for the commissioning of Youth Provision from 2013-2015	Ward(s): All Wards
Cabinet	14 May 2012	Maintenance of Fire Fighting Equipment	Cabinet Member for Housing
	Reason: Affects more than 1 ward	Re-procurement of contract for maintenance of Fire Fighting Equipment	Ward(s): All Wards

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Cabinet	14 May 2012	Tri-Borough Integration of Health and Social Care Services - Update and Proposals for Next Steps Tri-Borough Integration of Health and Social Care Services - Update and Proposals for Next Steps.	Cabinet Member for Community Care
	Reason: Affects more than 1 ward		Ward(s): All Wards
June - provisional date			
Cabinet	11 Jun 2012	Looked After Children Social Care Report Looked After Children Social Care report.	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	11 Jun 2012	Child Protection Social Care Report Child Protection Social Care report.	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	11 Jun 2012	Local Safeguarding Children's Board (LSCB) Social Care Report Local Safeguarding Children's Board (LSCB) Social Care report.	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	11 Jun 2012	Replacement for Frameworki CHS Report Replacement for Frameworki CHS report.	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
July - provisional date			
Cabinet	9 Jul 2012	Travel Assistance Policies Travel Assistance Policy – Special education needs (SEN)	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards